



The Florida House of Representatives

Rules Committee

Jose R. Oliva
Speaker

Chris Sprowls
Chair

MEMORANDUM

DATE: August 7, 2019
TO: All House Members and Legislative Assistants
FROM: Chris Sprowls, Chair
SUBJECT: IMPORTANT – Bill Drafting Deadlines

In keeping with traditional practice, the Speaker has established bill *request submission* deadlines to enable the House Bill Drafting Office to process your requests in time to meet the bill **filing** deadlines set in the Rules. The chart below outlines the schedule for submission, filing, and publication deadlines.

Requirement	Deadline
Appropriations Projects – Appropriation Project Request Forms must be electronically submitted by 5 p.m. on November 15, 2019.	5 p.m. on Nov. 15, 2019
Member Bill Request Submission Deadline – Members must request submission for all bills subject to the early filing deadline and the opening day deadline (including requests for companion bills).	5 p.m. on Nov. 15, 2019
Early Member Bill Filing Deadline – At least two of a member’s bills must be filed with the Clerk no later than noon on November 26, 2019.	Noon on Nov. 26, 2019
Publication of Notice for Local Bills – Notice for local bills must be published by December 15, 2019 in order to be available for opening day introduction.	December 15, 2019
Member Bill Request Deadline – All member bill requests must be in final draft form (including requests for companion bills) by 5 p.m. on January 10, 2020.	5 p.m. on Jan. 10, 2020
Member Bill Filing Deadline – Bills must be approved for filing with the Clerk no later than noon of the first day of session.	Noon on Jan. 14, 2020
Ceremonial Resolution Submission Deadline – Ceremonial Resolutions must be submitted to the Rules Committee for approval by the Chair by 5 p.m. on February 13, 2020.	5 p.m. on Feb. 13, 2020
Ceremonial Resolution Filing Deadline – Ceremonial Resolutions must be approved for filing by February 27, 2020.	Feb. 27, 2020

NOTE: To meet a filing deadline, a bill must be **APPROVED FOR FILING** in Leagis by the applicable deadline.